

Instructions for converting Text to Audio. (Text has to be in word format).

Open “Read & Write” programme – it takes a few minutes so only click on the icon once and WAIT.

Drag the icons/tool bar to the top of the screen.

On the drop down arrow next to the V ► select “Read by paragraph” Then Select “Voice Option” click on your choice of voice – (an Irish voice style is available). Test voice and make adjustments to Pitch /tone/volume as required.

Open your word document and select/highlight all the text.

On the Read & Write tool bar -on the drop down arrow next to the V ► select “Speech Maker”. This will bring up the option to select either WAV (use if saving to computer) or MP3 (Use if taking away the recording).

Click on Browse – Select Location to Save and Name file.

You should see the text appearing on the screen – (if it does not appear re select/highlight the text in your Word Document).

Once text appears click “Create” – it just take a few minutes to create the Audio File.

Check Voice quality etc. and if satisfactory close programme.

Remove USB in normal manner.