



GENERAL LIBRARY SERVICES

“Library
Here is where people,
One frequently finds,
Lower their voices
And raise their minds”.
Light Armour. McGraw-Hill, 1954.
Richard Armour

Email: library@ait.ie

<http://libmain.ait.ie>

Welcome to the AIT Library. As a registered student, external library member or staff member you are now entitled to use the library's services.

For more detailed information please contact the library directly or check the library web site on: <http://libmain.ait.ie>

WHAT CAN THE LIBRARY OFFER ME?

The library offers access to print and electronic information. It also offers study facilities together with books, journals, exam papers, magazines, daily newspapers etc. on subjects relevant to AIT students, staff and external users.

The library also provides internet access, 24hr access to online information as well as advice and help on all information queries.

DO I HAVE TO PAY TO USE THE LIBRARY?

Membership is free to all registered students & staff. External Members should check our website

<http://libmain.ait.ie> under Tab "**My Library**", select **Information** and then **Membership Application Form** for details of charges.

INTERNET ACCESS

There is an internet/open access area in the library. This holds a number of computers available for open access use.

The Library also has a Research Room with bookable PC's. This facility needs to be booked via the Library webpage or issue desk. Students must register with the issue desk before using this facility.

A number of study rooms for groups of students are also available – these can be booked online or at the Issue Desk. These rooms also have internet access.

Registered students and External Members can use all of these facilities and can also avail of our WI-FI connection.

PRINTING & PHOTOCOPYING FACILITIES

Your College/Library ID card operates as a smart card for all photocopying and printing. Printing/photocopying facilities (Black & White and Colour) are available in the library and throughout the college.

The logon is the Student/Library ID number - the password is issued by the college, to students at the beginning of the academic year, and to external

library members on joining.

Please note that copyright law applies to all copying and printing.

ACCESSING ONLINE LIBRARY INFORMATION

The library catalogue, databases, e-journals, and e-books can be accessed online from home or the college. Some restrictions apply to external members details of which are available at the Issue desk.

HOW DO I FIND WHAT I'M LOOKING FOR?

The library has a computerised system called Millennium and our online catalogue is available at: <http://libmain.ait.ie>. The catalogue can be searched from any PC or mobile device with internet access to check if we hold the material you require.

Guides giving details of material held on particular subject areas are also available on this web site under the "**Subject Support**" orange tab, and then select "**Subject Guides**".

Instructions and tips can also be found under the "**Help Topics**" tab

Off campus: Should you require additional assistance or have a specialist information query help is also available under the "**Subject Support**" tab. Select "**Ask a Librarian**" or "**Library Training/Instruction**" and submit your request by email.

On campus: Just come to the Issue Desk and ask, library staff are always willing to help you with any library or information query.

WHAT DO THE NUMBERS ON THE BOOKS MEAN

All the books in the library are organised by numbers which are part of the **DEWEY DECIMAL Classification** system. This means that the same subjects are held on the shelves together. All material is given a Dewey Number (also referred to as Call Number) when catalogued.

The number is located on the spine of the book. You can use this method to locate a book if you know the Call/Dewey number.

LIBRARY ENVIRONMENT

The Library is a place of study. To help make it a pleasant environment for everyone to use, please keep noise to a minimum. Please see **Library Guide to Rules & Regulations** for a full list of library rules. Any breach of library rules may lead to an automatic suspension of borrowing rights.

OPENING HOURS

Opening hours can be viewed on the Tab at the bottom of the Library web page at: <http://libmain.ait.ie>

Please note that library opening times may vary throughout the year.

Nursing Library, East Campus:

Mr Michael Doheny, Ms Fiona Morrissey

Tel: 090 64 71822.or 0906471825

Email: nursinglibrary@ait.ie

Athlone Institute of Technology Library Main Campus

Tel: 090 6468210

Email: library@ait.ie

URL: <http://libmain.ait.ie>